



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012040
 Purchase Order Change Notice (# 2)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** E **PO Date:** 11/14/2022 **PO End Date:** 11/16/2022 **PO Method:** SP **Dispatch:** Dispatch Via Email **Rev Dt:** 11/27/2022
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WOMEN EXECUTIVES IN TEXAS GOVERNMENT INC
 1115 SAN JACINTO BLVD STE 250
 AUSTIN TX 787011995
United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742506490 8

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Thomas Lou Dovic St Julien
Phone: 512/465-4097
Fax: 512/465-5641

Bill To Fax:

Email: thomas.stjulien@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN#2 Thomas St. Julien 11/27/2022
 Removing Emergency Contact Information

POCN#1 Thomas St. Julien 11/14/2022
 Adding Header Comments

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Employee Training Act:

The training or education must be related to the duties or prospective duties of the administrator or employee. Texas Government Code, Title 6, Subtitle C, Chapter 656, Subchapter A, Sec. 656.041

Invoice: #200010553 and 200010885

Authorized Signature

11/27/2022



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TxDMV Contract Monitor:
 Monica Hernandez
 Monica.Hernandez@TxDMV.gov
 512-465-1261

Vendor Contact:
 Women Executives in Texas Government INC
 ewtg@ewtg.org
 512-220-4298

After September 30th, registration fee goes up:
 Early Bird until 9/30/2022
 Regular until 11/14/2022 - \$325
 Late and Onsite until 11/21/2022 - \$375

First Name: Jessica
 Last Name: Knight
 Professional Title: Management Analyst
 Organization: Texas Department of Motor Vehicles
 Email Address: Jessica.Knight@TxDMV.gov
 Address: 4000 Jackson Avenue
 City: Austin
 State: Texas
 Zip: 78731
 Phone Number: 512-465-4136
 Is this your first EWTG Conference? Yes
 Contact Information Sharing: No
 Session Moderator Volunteer: No
 Reception Attendance: No

Workshop Choices for Ms. Knight:
 A7: Effective Meeting Management
 B7: 3 Strategies for Boosting Collaboration and Teamwork
 C9: The Real Legislative Process: Filing to Sine Die and Beyond

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	2022 Executive Women in Texas Government (EWTG) Conference; November 20-21, 2022	963/64	1.0000	EA	\$375.00000	\$375.00	11/16/2022
	Attendee: Jessica Knight						
						Schedule Total	<input type="text" value="\$375.00"/>
					ReqID: 0000012786		
						Item Total for Line # 1	<input type="text" value="\$375.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

11/27/2022